

Pastor Dave Livermore of the Kelso/Longview 7th Day Adventist Church gave the invocation. Mayor Don Gregory led the flag salute. Mayor Gregory called the Regular Meeting of the Kelso City Council to order. Councilmembers in attendance were: Gregory, Slater, Chester, McDaniel, Wheeler, Keolker, and Johnson.

Minutes: Upon Motion by Councilmember Chester and seconded by Councilmember Johnson, 'Approve the minutes of the 2/17/04 Regular Meeting'. Motion carried, all voting yes.

PRESENTATIONS:

Recognition of City Volunteers - Police, Library, Finance:

Police Reserves: Chief of Police Wayne Nelson introduced the following Police Reserves: Ryan Munger 7 years, Troy Lavey 4 ½ years, Scott Gaylord 10 years, Curt Oxford 7 years, Ken Taylor 3 years, Mike Olsen 29 years, Chuck Johnson 3 years, Jake Stout 3 years, and Dave McClure 16 years. Also recognized was Sergeant Mike Dalen who serves as our reserve liaison officer. Not present were Jerry Johnson, Corky Gower, and Rob Dahl, Woodland Fire Chief, who has been one of our reserves for a number of years. Mayor Gregory presented a plaque with "A Policeman's Prayer" to be placed in the new building.

Library: Interim Library Director Hope Koistinen thanked the volunteers who have helped in many areas of the Kelso Library. Certificates were presented to the following volunteers: Evelyn Betts, Charlie Bottenhorn, Bill Brawand, Dan Brothers, Cindy Burchatz, Jeanne Burkey, Lisa Cartner, Bill Cherry, Ray Claude, Adam Daggy, Joe Daggy, Sharon Daggy, Kristen Dahl, Aaron David, Linda DeArmon, Cameron Dillman, Reba Fannon, Janet France, Bruce Hanson, Pam Hanson, Adele Hartwell, Glenn Hartwell, Gorgine Hayward-Borders, Ricky A. Hemphill, Ian Higginson, Brittney Hoppe, Phylliss Jackson, Vivian Kay, Lydia Keen, Dr. Patrick Lassen, Eric Lassen, Valerie Longbon, Mike Marum, Kim McAllister, Steve McAllister, Mary Meeks, Eileen Morgan-Carron, Tom Mortimer, Jeanne Pearce, Iris Petrangelo, Melissa Philbrook, Rick Philbrook, Matt Phillips, Paul Phillips, Mrs. Paul Phillips, Olga Rodionova, Mary Lou Schall, Katie Schaper, Gary Seger, Victoria Seger, Donna Sorgenfrei, Marcie Spencer, Mina Sproed, Warren Townsend, Ben Wagner, Andy Wilson, Pat Wilson, and Frank Wilson.

Finance Department: Finance Director Veryl Anderson introduced Marion Thuma who has been a volunteer at the Finance Department for three years. She was a librarian at LCC from 1963 until she retired in 1983. While looking through some records we found a letter written in 1976 by former Finance Director Shirley Heitzman introducing Mr. & Mrs. Clarence Thuma who were visiting our Sister City, Kelso, Scotland.

Police Department Annual Report: Chief Nelson presented the Department's 2003 Annual Report. Statistical information was provided.

APPOINTMENTS:

James Rogers has been recommended to fill a position on the Board of Adjustment and Appeals. Upon Council consensus, Mayor Gregory appointed James W. Rogers, II to the Board of Adjustment and Appeals.

MOTION ITEM:

Authorization to Purchase Telephone System: Doug Robinson, Mike Smith of Smith and Hutchens Consulting Group, and Tracy Wheatley of Cascade Networks presented information concerning the purchase of the telephone system for the new City Hall. It is recommended that we enter into an agreement with Qwest to purchase the Nortel system for a cost of approximately \$216,703.90. Further discussion followed. Upon Motion by Councilmember Slater and seconded by Councilmember Keolker, 'Authorize purchase of Quest-Nortel System.' Motion carried, all voting yes.

Authorization to Purchase Network Fiber System: Upon Motion by Councilmember Wheeler and seconded by Councilmember Keolker, 'Authorize purchase of Cascade Network Fiber System.' Motion carried, all voting yes.

CONSENT AGENDA:

Liquor License – Change of Location: Hilander Bowl-Moving to 200 Kelso Drive

Upon Motion by Councilmember Slater and seconded by Councilmember Wheeler, 'Approve the Consent Agenda.' Motion carried, all voting yes.

MOTION ITEMS:

Ordinance (1st Reading) – Revise the Kelso Zoning Ordinance: The City Clerk read the proposed Ordinance by title only. Upon Motion by Councilmember Wheeler and seconded by Councilmember McDaniel, 'Pass on 1st Reading, 'AN ORDINANCE OF THE CITY OF KELSO AMENDING THE ZONING ORDINANCE OF THE CITY; CHANGING, CREATING AND ELIMINATING ZONES AND ZONING BOUNDARIES; REPEALING CHAPTER 17.32 AND CREATING NEW CHAPTERS 17.40 AND 17.44 COMMERCIAL ZONES; REPEALING CHAPTER 17.44 AND CREATING A NEW CHAPTER 17.50 INDUSTRIAL ZONES; RENUMBERING AND AMENDING CHAPTER 17.48 TO BE DENOMINATED AS CHAPTER 17.60 DOWNTOWN DESIGN GUIDELINES; RENUMBERING AND AMENDING

CHAPTER 17.50 TO BE DENOMINATED AS CHAPTER 17.70 SEXUALLY ORIENTED BUSINESS ZONE; AMENDING CHAPTER 17.56; REPEALING CHAPTER 17.60; RENUMBERING AND AMENDING CHAPTER 17.64 TO BE DENOMINATED AS CHAPTER 17.48 SUPPLEMENTARY USE REGULATIONS; REPEALING CHAPTER 17.66 AND CREATING A NEW CHAPTER 17.88 WIRELESS COMMUNICATIONS FACILITIES; REPEALING CHAPTER 17.68; REPEALING CHAPTER 17.72 AND CREATING A NEW CHAPTER 17.100 PARKING AND ACCESS REQUIREMENTS; RENUMBERING AND AMENDING CHAPTER 17.76 TO BE DENOMINATED AS CHAPTER 17.154 NONCONFORMING LOTS, USES AND STRUCTURES; CREATING A NEW CHAPTER 17.104 LANDSCAPING REQUIREMENTS; ADDING REGULATIONS FOR PERMIT REVIEW, LEGISLATIVE PROCEDURES AND APPEALS; CREATING A NEW CHAPTER 17.136 CONDITIONAL USE PERMITS, RENUMBERING AND AMENDING CHAPTER 17.80 TO BE DENOMINATED AS CHAPTER 17.138 HEARING EXAMINER SYSTEM; CREATING A NEW CHAPTER 17.140 VARIANCES; REPEALING CHAPTER 17.84; CREATING NEW CHAPTERS FOR REZONES AND COMPREHENSIVE PLAN AMENDMENTS; RENUMBERING AND AMENDING CHAPTER 17.88 TO BE DENOMINATED AS CHAPTER 17.152 ANNEXATION REQUESTS; CREATING A NEW CHAPTER 17.166 ENFORCEMENT AND PENALTY; ADDING CERTAIN MISCELLANEOUS REGULATIONS; AND AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF KELSO.’ Lengthy discussion followed. Motion carried, Councilmembers Gregory, Johnson, Chester, Keolker, McDaniel, and Wheeler voting yes; Councilmember Slater voting no. (Passed 6 to 1)

Ordinance (1st Reading) – Revising the Kelso Municipal Code - Chapter 2.68 Duties of the Board of Adjustment and Review: The City Clerk read the proposed ordinance by title only. Upon Motion by Councilmember Wheeler and seconded by Councilmember Keolker, ‘Pass on 1st Reading,’ ‘AN ORDINANCE OF THE CITY OF KELSO AMENDING THE KELSO MUNICIPAL CODE OF THE CITY; AMENDING CHAPTER 2.68 DUTIES OF THE BOARD OF ADJUSTMENT AND APPEALS.’ Motion carried, all voting yes.

Approval of Revisions to Official Zoning Map: Upon Motion by Councilmember McDaniel and seconded by Councilmember Keolker, ‘Approve Revisions to Official Zoning Map.’ Lengthy discussion followed. Motion carried, Councilmembers Gregory, Johnson, Chester, Keolker, McDaniel, and Wheeler voting yes; Councilmember Slater voting no. (Passed 6 to 1)

Ordinance (1st Reading) – Revise Chapter 17.20 of the Kelso Municipal Code: The City Clerk read the proposed ordinance by title only. Upon Motion by Councilmember Johnson and seconded by Councilmember McDaniel, ‘Pass on 1st Reading,’ ‘AN ORDINANCE OF THE CITY OF KELSO AMENDING THE ZONING ORDINANCE OF THE CITY; AMENDING CHAPTER 17.20.070 REDUCING SIDE YARD

SETBACK REQUIREMENTS ON CORNER LOTS; AMENDING CHAPTER 17.20.100 ADDING A REQUIREMENT FOR GARAGES CONSTRUCTED AS ACCESSORY BUILDINGS TO BE OF SIMILAR DESIGN, HEIGHT AND CONSTRUCTION AS THE MAIN STRUCTURE.’ Motion carried, all voting yes.

Consideration of Fleet Maintenance Proposal: David Sypher, Public Works Director, explained the fleet maintenance proposal. Upon Motion by Councilmember Slater and seconded by Councilmember Keolker, ‘Award Fleet Management to Hannah Toyota contingent on successful intergovernmental negotiations with Cowlitz 2 Fire District for partial specialty equipment services.’ Further discussion followed. Motion carried, all voting yes.

Approval of Transportation Improvement Board (TIB) Agreement for Bates Street Sidewalk: Upon Motion by Councilmember Slater and seconded by Councilmember Keolker, ‘Enter into the agreement to accept grant funding in the amount of \$67,040 from the Transportation Improvement Board.’ Further discussion followed. Motion carried, all voting yes.

Approval of Transportation Improvement Board (TIB) Agreement for North Pacific Avenue Street Improvement: Upon Motion by Councilmember Wheeler and seconded by Councilmember Johnson, ‘Enter into the agreement to accept grant funding in the amount of \$669,890 from the Transportation Improvement Board.’ Further discussion followed. Motion carried, all voting yes.

Ordinance (1st Reading) – Amending KMC 13.12.020 to Delegate the Authority of Airport Manager and allow for Contracting with an Independent Contractor: The City Clerk read the proposed Ordinance by title only. Upon motion by Councilmember Wheeler and seconded by Councilmember Johnson, ‘Pass on 1st Reading,’ ‘AN ORDINANCE OF THE CITY OF KELSO AMENDING KELSO MUNICIPAL CODE SECTION 13.12.020 TO SPECIFICALLY STATE THE DELEGATED AUTHORITY OF THE AIRPORT MANAGER AND AUTHORIZE CONTRACTING FOR THE RESPONSIBILITIES OF THE AIRPORT MANAGER WITH AN INDEPENDENT CONTRACTOR.’ Further discussion followed. Motion carried, all voting yes.

MANAGER’S REPORT:

Doug Robinson: 1) I wrote to an individual in regards to potentially acquiring property for a boat launch area. To date I have not received a reply. 2) Kent and I met with representatives from the offices of Senators Murray and Cantwell in regards to the current location of the Post Office. We are trying to find someone we can talk to at the Post Office to gain access to information concerning the possibility of a new Post Office being built. We currently have concerns with the congested street and lack of parking.

3) We are probably not going to obtain the Skateboard Park grant at this time. 4) Representatives from Berger Partnership and approximately twenty people attended a very productive Tam O'Shanter Park meeting about a week ago. Berger Partnership will consolidate some of the ideas presented and will make recommendations at a meeting in about a month. 5) I am trying to set up a workshop in the future on Catlin Hall and the swimming pool. 6) We will have an opening on the Civil Service Commission because Ireda Grohs is moving out of Kelso. Anyone interested in serving on the Civil Service Commission should contact me at 423-1371. 7) Nelson Graham has informed me the Stan Rister Stadium project is behind schedule and will not be ready by April 15 to allow the league to use the facility for the beginning of the season. The underground work and electrical service have been completed and the sewer and water lines are in. 8) John Crook met with Susan Eugenis and has obtained information required for the bid document for the grandstands. Documents should be ready for review by March 15.

STAFF REPORTS:

Paul Brachvogel: No Report

Veryl Anderson: No Report

Kent Anderson: 1) The Planning Commission has voted to change the meeting dates from the third Wednesday to the second Tuesday of each month to allow projects to be presented sooner at the Council meetings. 2) We are condemning some of the burned out houses around town. We are getting good response. 3) We met with representatives from the railroad concerning fencing the dike trail. If they can obtain a grant, the fence will go up soon. 4) Representative Baird's Office has requested some cost estimates to put the crossing over the tracks. They are trying to get it in an appropriations bill and have the Federal Government pay for it.

David Sypher: 1) A spring clean-up in Kelso is being planned and Waste Control will donate some services. 2) Kelso will be receiving a CDBG Grant in the amount of \$637,000. Susan Eugenis is to be commended for all her hard work in obtaining this grant. 3) We can purchase terrorism insurance at the airport for \$100 a year. It has to be a verifiable terrorism act in order for the insurance to pay. Council consensus was not to purchase this insurance.

Wayne Nelson: Increasing numbers of people with mental illness in our community have had trouble accessing mental health services. Medicaid monies can no longer be used for people who are not Medicaid eligible, which will cause approximately 1,600 people to have their mental health services discontinued in a few weeks. Additionally, representatives from Peace Health have announced they will be shutting down Recovery Northwest due to changes in the way they receive their funding. DAPC will be about the only resource available locally.

Hope Koistinen: 1) The new book drop is here. We were able to purchase it for \$645 less than was budgeted because it's a new model. 2) The exterior of the library will be painted this summer.

COUNCIL REPORTS:

Jack Keolker: No Report

Joe Wheeler: There will be a special meeting of the Airport Board March 8 at 7:00 p.m.

Alan Slater: Discussed CNI retainer.

Kathleen Johnson: No Report

Mark Chester: No Report

Todd McDaniel: 1) We are currently applying for the 2005 12-year-old regional tournament to be held at Tam O'Shanter. 2) Baseball sign-ups are complete. The league helped twenty kids by donating \$1,000 towards scholarships.

Don Gregory: No Report

Upon Motion by Councilmember Slater and seconded by Councilmember Johnson, 'Move to adjourn,' motion carried, all voting yes. The meeting was adjourned at 10:45 p.m.

MAYOR

CITY CLERK